



ALOHA POLYFEST



June 23, 2018 - 11am to 5pm

San Francisco, California

Volunteer Information

Page 1 of 2

CONTACT: Charles Hamer (aka Uncle Charlie) is the contact for all Volunteers. Call or send text message to (415) 374-3553 or Email to charles.hamer@gmx.com.

VENUE: Marina Green West (aka Little Marina Green Picnic Area), located at 3650 Yacht Rd. (intersection of Mason St. & Marina Blvd.) in San Francisco, California, is the location for this summer's event.

DUE DATE: Applications are due before June 15, 2018, but may be extended, if needed.

HOURS: Setup time starts at 9am. Breakdown time is allowed at 4:30 pm to be completely vacated by 6 pm.

DUTIES: Most help is needed during the event. Listed below is a general description of duties that need to be filled and subject to change at any time. Volunteers may not be asked to perform all duties and hours needed in any area.

AREA	DUTIES
Set Up	<ul style="list-style-type: none"> • Set up any area beginning at 9am • Display signage beginning at 9am
Breakdown	<ul style="list-style-type: none"> • Clean up and break down any area beginning at 4:30pm • Retrieve signage beginning at 5pm • Waste Management beginning at 4:30pm • Clean up/Inspection walkthrough from 5pm to 6pm
Event Booth	<ul style="list-style-type: none"> • Set up, display and maintain merchandise, drinks, and raffle items beginning at 9am • Sell merchandise, snacks, drinks, and raffle items from 11am to 4:30pm • Assemble, distribute and deliver boxed lunches from 10am to 3pm • Check in Entertainers and Public Health Inspector from 9am to 11am • Provide information to visitors from 10am to 5pm
Stage	<ul style="list-style-type: none"> • Set up and decorate stage area from 9am to 11am • Setup Entertainer's dressing area from 9am to 11am • Liaison between Entertainers, MC and P/A Technician from 9am to 4:30pm
Vendors	<ul style="list-style-type: none"> • Section and mark off Vendor Spaces beginning at 9am • Check in Vendors and direct them to their space beginning at 9am • Collect and record raffle items from Vendors and give to MC beginning at 9am
Kids Zone/Crafts Area	<ul style="list-style-type: none"> • Set up and maintain areas from 9am to 4:30pm • Unpack and distribute craft supplies, games and prizes beginning at 9am • Assist public with crafts and games from 11am to 4:30pm • Maintain and manage prizes from 11am to 4:30pm • Collect and pack craft supplies, games and prizes beginning at 4:30pm • Breakdown beginning at 4:30pm
Waste Management	<ul style="list-style-type: none"> • Maintenance of waste and recycling bins from 11am to 6pm • Separate all recycled, compost and trash materials from 11am to 6pm



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Page 2 of 2

UNIFORM: The only requirement is to wear and display our Souvenir T-shirt and ID while working at the event. However, comfortable clothing and island-style attire are recommended.

PARKING: ALL DAY FREE PARKING is available anywhere in or out of the parking lot and surrounding area. Be careful to read street signs for restricted hours.

MEALS: FREE lunch and snacks will be provided.



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Volunteer Application

First and Last Name _____

Age (MUST BE OVER 16 AFTER JUNE 22, 2018 WITH VALID PROOF OF ID UPON CHECK-IN): _____

Address _____ City _____ State _____ Zip Code _____

Phone _____ Email _____

T-shirt size (MEN SIZES ONLY) Small Medium Large 1X 2X 3X 4X 5X

List any places where you've worked as a volunteer:

How many hours are you available to work? _____

Check area(s) you prefer to work: Set-up Breakdown Event Booth Stage Vendors
 Kids Zone/Crafts Area Photos Videos Waste Management Any Area

Check area(s) you prefer NOT to work: Set-up Breakdown Event Booth Stage Vendors
 Kids Zone/Crafts Area Photos Videos Waste Management

What time are you available to start?

9am 10am 11am 12pm 1pm 2pm 3pm 4pm

Describe any physical limitations you have that may prevent you performing certain tasks

Message/Comments



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Volunteer Agreement

The authorized undersigned, at least 16 years of age as of June 22, 2018, as a participant at ALOHA POLY FEST held in San Francisco, California, on Saturday, June 23, 2018, agrees to all of the terms and conditions listed below:

1. The undersigned agrees to work as a Volunteer at ALOHA POLY FEST for FREE and without any expectation of compensation other than FREE lunch, snacks and a souvenir T-shirt.
2. The undersigned agrees to wear the ALOHA POLY FEST shirt and ID while working at the event.
3. The undersigned agrees to hold harmless in case of damage or loss to their own property, and injury or death arising from their attendance at ALOHA POLY FEST all participants, associates, and others in connection with ALOHA POLY FEST.
4. The undersigned agrees to represent ALOHA POLY FEST in a positive and helpful manner, to act responsibly and avoid conflict or problems with anyone at the event.
5. The undersigned agrees to be photographed and filmed by our representative for the use on any souvenir, website and other promotional material only produced for and used in conjunction with ALOHA POLY FEST.
6. The undersigned agrees to let us publish their name on any souvenir, website and other promotional material only produced for and used in conjunction with ALOHA POLY FEST.

Please retain a copy for your records, and return this signed "Volunteer Agreement" with your "Volunteer Application".

Date: _____

Printed Name

Signature

RETURN TO: Aloha Poly Fest c/o Charles Hamer • 499 Vienna St. • San Francisco, CA • 94112-2831